

Constitution

This constitution was adopted at a general meeting of the Group on 3rd December 2016.

1 Name

The name of the Group shall be "Roseburn Cycle Route Support Group."

2 Aims

The aims of the Group are

- To promote good quality cycle routes in and through the Roseburn area that are safe, direct and suitable for all.
- To get the best for all residents, noting that Cycle Routes have many benefits even for those who don't cycle.
- To encourage cycle routes in line with the Edinburgh Council [2030 Transport Vision](#) and Sustrans [Guidelines](#).
- To take an evidence-based approach to decision making on transport matters, for example to publicise evidence such as this [Business case](#) for bike lanes.

3 Activities

The principle activities of the Group are

- campaigning for routes that meet the Group Aims
- representing members and residents to local politicians and at other meetings
- publishing evidence supporting the Aims
- encouraging the general public to use cycle routes.

The Group may undertake any other lawful activities to help it to fulfil its aims

4 Membership

- a) Membership of the Group is open to any person over 16 who would benefit from cycle routes in the Roseburn area. Beneficiaries include those living or working in Roseburn, and those who pass through.

- b) Members must support the Aims of the group and agree to the Privacy Policy.
- c) Membership shall be available to anyone without regard to gender, race, nationality, disability, sexual preference, religion or belief.
- d) Every member shall have one vote at General Meetings.
- e) The membership of any member may be terminated for good reason by the Management Committee but the member has a right to be heard by the Management Committee before a final decision is made.

5 Management

- a) The Group shall be administered by a Management Committee of at least three and at most six members who shall be elected at the Group's Annual General Meeting (AGM).
- b) The Officers of the Management Committee shall include a Chairperson and a Secretary.
- c) The quorum for Management Committee meetings shall be three members. If vacancies have reduced the Management Committee below three, then the quorum is all remaining members.
- d) Voting at Management Committee meetings shall be by show of hands. If there is a tied vote then the Chairperson shall have a second vote.
- e) The Management Committee may by a two-thirds majority vote and for a good and proper reason remove any Committee member, provided that person has the right to be heard before a final decision is made.
- f) The Management Committee may appoint another member of the Group as a Committee member provided the maximum number is not exceeded.
- g) The Management Committee may appoint a Committee member as an Officer to fill a vacancy.

6 Finance

The Group shall not formally hold funds or assets. However it may raise money by voluntary donations for a particular purpose, with the expectation that such funds be held fairly briefly. Residual donations shall be given to an organisation with similar aims.

7 Annual General Meeting

- a) All members shall be given at least fourteen days' notice of the A.G.M. and shall be entitled to attend and vote.
- b) Nominations for the Management Committee should be provided at least seven days in advance of the meeting. However the Management Committee may accept later nominations providing that there are fewer nominees than available places.
- c) The business of the A.G.M. shall include:
 - receiving a report on the Group's activities over the year
 - electing a new Management Committee
 - considering any other matter as may be decided.

8 Special General Meeting

A Special General Meeting may be called by the Management Committee to discuss an urgent matter. All members shall be given at least fourteen days' notice of any Special General Meeting together with notice of the business to be discussed. All members shall be entitled to attend and vote.

9 Alterations to the Constitution

Any proposed changes to this Constitution must be submitted at least seven days in advance of a General Meeting. The changes are only accepted if supported by at least two-thirds of those members present and voting at the Meeting.